

	<p>New Program Proposal</p>	
<p>Meritorious Service Award</p>		

December 15, 2018

<p>Synopsis:</p>	<p>The Meritorious Service Awards are to be presented to USATF SC Association members who have made significant contributions to both the Association and to athletics, particularly in the state of South Carolina.</p>
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Proposal Details:

To create an award to honor members of the USATF South Carolina Association for outstanding service.

1. Requirements : Nominees

1. Potential award nominees shall be identified via nomination.
2. Nominees are required to be a member of USATF South Carolina, in good standing.
3. The nomination window shall be January 01 through May 01.
4. Nominations shall be due no later than May 01.
5. Nominations shall be made only via email.
6. Nominations shall include written summary of why the nominee should be recognized.
7. Nominations shall range from 250 – 500 words.

2. Requirements : Selection

1. Nominations shall be reviewed from May 01 until June 15.
2. A closed meeting shall be held on June 15, or the first Monday after that date, to select the winner.
3. The Meritorious Service Award winner is to be selected in closed voting.
4. The USATF SC Association Officers shall determine the winners for 2018 and 2019.
5. The USATF SC Association Officers shall by July 31, 2019 establish a Selection Committee for all future selections.

3. Requirement: Ordering

1. The order for the award shall be placed no later than June 27.

4. Requirements : Bestowal

1. The award shall be given to one (1) individual annually.
2. The winner shall be unsealed (announced) at the South Carolina Association annual meeting.
3. The award shall be bestowed at the South Carolina Association annual meeting.
4. The identity of the winner shall not be disclosed prior to bestowal of the award.

5. Unique Circumstances

1. There may be awarded two Meritorious Service Awards at the 2019 South Carolina Association Annual meeting. One award may be awarded for 2018, and another may be awarded for 2019.

6. Requirements: Award

1. The award shall be a $\frac{1}{2}$ " – $\frac{3}{4}$ " thick piece of Lucite in the shape of the state of South Carolina.
2. The award shall include full color imprint of the USATF South Carolina Wings logo.
3. The award, exclusive of the base, shall be approximately 7" high.
4. The base shall be either walnut wood, or weighted black plastic¹.
5. The wood base shall be approximately $1\frac{3}{4}$ " high, 3" wide, and 10" long.
6. The black plastic base shall be $1 - 1\frac{3}{4}$ " high, 2-3" wide, and 8-10" long.
7. The name plate shall be gold or brass in color.

¹ Ideally, the base would be walnut wood. However, it may be easier to find awards with a black plastic base. For example: <https://www.trophypartner.com/p-2213-state-shaped-acrylic-awards.aspx>

Appendix A

Meritorious Service Award Options

Base Options

The two options for the plaque base are wood walnut) or black plastic.



Figure 1 : Base Award - Walnut Base



Figure 2 : Base Award - Black Plastic

Plaque Options

Two possible options for the Lucite plaque are presented below. These certainly are not the only options; they are merely a starting point. The final result may resemble, or may in fact be, one of these options, or it may be completely different.



Figure 3 : Plaque Option 1

The plaque has the recipient name and the year on the plaque itself. It is personal, as every plaque is unique (and custom) as the recipient's name is on the plaque. However, this very feature eliminates the possibility of ordering in bulk.

The name plate shall be engraved with some verbiage such as:

For outstanding service to Athletes, to the Association, and to helping promote athletics in the State of South Carolina, and beyond.

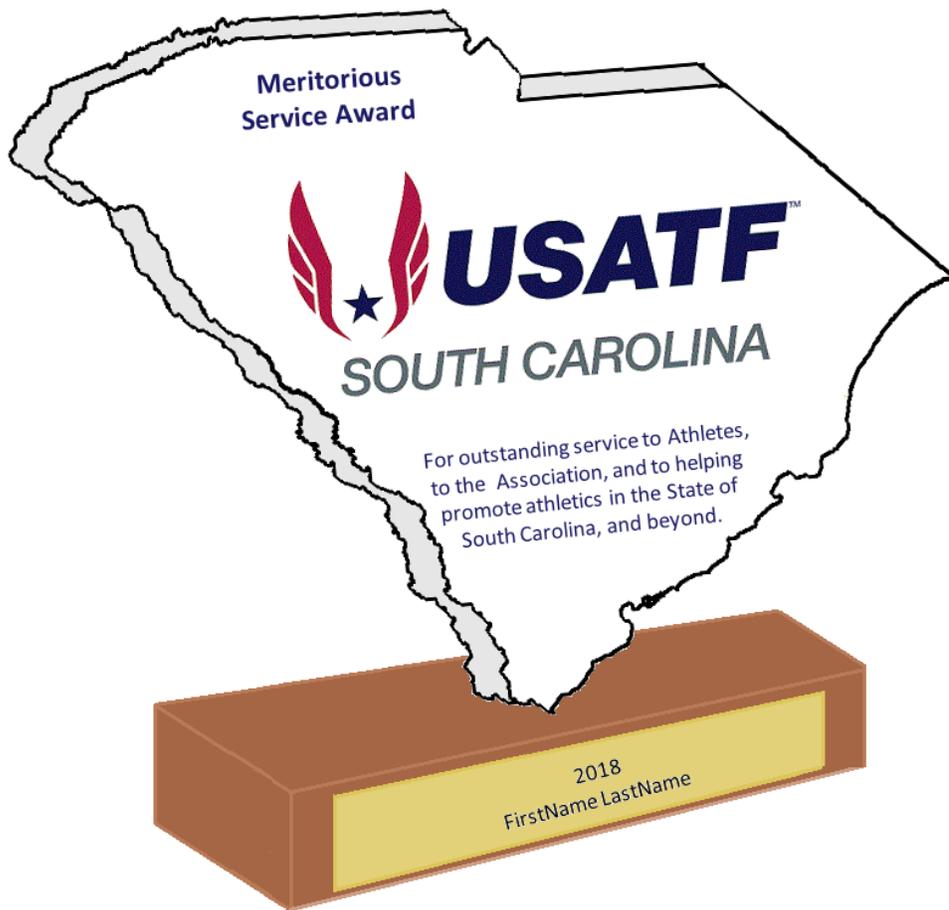


Figure 4: Plaque Option 2

The plaque itself has “Meritorious Service Award” in the top left corner. The lower third of the Lucite plaque contains:

*For outstanding service to Athletes,
to the Association, and to helping
promote athletics in the State of
South Carolina, and beyond.*

The name plate shall be engraved with the year of award on the first line and the recipient’s name on the second line.

This award is neat and clean, and with the name and date not actually on the Lucite itself, these awards could be ordered in bulk, meaning only the name plates would need to be customized.