



USATF
SOUTH CAROLINA OFFICIALS NEWS

SEPTEMBER 2016

Greetings South Carolina Officials,

We are approaching a new Olympiad (2017-2020), and it is that RE-CERTIFICATION TIME for ALL OFFICIALS. We have prepared the steps listed below that need to be followed to complete the Re-Certification Process:

1. ALL OFFICIALS ARE REQUIRED TO HAVE A NEW MEMBERSHIP

- All officials may begin the Re-certification process as early as Nov 1, 2016 and it will remain valid through Dec 31, 2017. Multi-year memberships are available for purchase.
- All officials must complete the renewal process **BY OR BEFORE March 31, 2017** or it will be considered INVALID.

2. ALL OFFICIALS MUST COMPLETE AN EXAMINATION AT THEIR CURRENT LEVEL

- Officials who have ended their year at the apprentice, association, national, or master's level must complete the examination for that level.
- Official Examinations can be found at USATF.org, Type in the search bar the level exam you wish to take i.e., **2017-2020 apprentice exam.**
- Note: If you are upgrading to the next level, please review the criteria before sending in your info. We will need all the materials or criteria specific for an Officials Upgrade. **ALL MATERIALS must be mailed in at the same time!!!!**

3. ALL OFFICIALS ARE REQUIRED TO UPDATE YOUR PERSONAL PROFILE

- Update your personal profile info with valid OR current information such as name, address, phone number, and especially a current email address. ***(You can update your own profile by logging in to your acct.)***
- *The profile updating is fairly new. Go to USATF.org. In the search bar type in profile update and follow the steps given. You can change your current picture on your profile as well. **Note: we are having problems with invalid emails, so please double check your email addresses.***

4. ALL OFFICIALS ARE REQUIRED TO COMPLETE THE SAFE SPORT COURSE

- Officials must complete the Safe-Sport Course (Mandatory, Good for 2yrs)
- The course and test may be completed ON-LINE, at SafeSport.org or by attending a Safe-Sport Training Clinic (No Exam). Clinic dates and locations TBA October 1, 2016.

5. MAIL IN YOUR COMPLETE EXAM WITH YOUR \$15 RE-CERTIFICATION FEE

- **PLEASE MAIL YOUR EXAM AND FEES TO:**
 - ***Perry Funnie, 178 Yadkin Avenue, Georgetown, SC 29440.***
- All officials are required to pay a re-certification fee of \$15. Make check/money order payable to USATF South Carolina or USATFSC. Send this along with your exam, *however, if your exam is completed online, this fee is still required.*

6. BACKGROUND SCREENING IS NOT CURRENTLY A PART OF THE RE-CERT PROCESS. YOU WILL BE INFORMED AS SPECIFIED BY THE NATIONAL OFFICE.

7. NEW SHIRTS FOR OFFICIALS WILL RECEIVE ONE (1) FREE NEW UNIFORM SHIRT (RED)

- Certified Officials may purchase additional shirts only thru the USATF store. Len Krsak is working out the details with the National Office for distribution and sales.

Perry Funnie
Officials Chair – USATF SC
Email: pfunnie@usatfsc.org